

THE PAPUA NEW GUINEA UNIVERSITY OF TECHNOLOGY

Are you a visionary academic leader passionate about excellence in teaching, research, and community service? The Papua New Guinea University of Technology (PNGUoT) is seeking a dynamic and experienced individual to join our team as the **Dean of the Faculty of Humanities**.

FACULTY OF HUMANITIES

The Faculty of Humanities at PNGUoT comprises the **School of Business Studies** and the **School of Communication and Development Studies**.

About the Role

The Dean will provide strategic leadership, academic direction, budgetary and administrative oversight, and a multidisciplinary partnership to achieve the highest education, research, innovation, and community engagement standards. Reporting to the **Pro Vice Chancellor Academic**, the Dean will play a pivotal role in shaping the future of the faculty and ensuring international benchmarking/accreditation of all programs.

Key Responsibilities

- Providing strategic leadership and oversight, ensuring the faculty aligns with the institution's mission and vision.
- Provide transparent, visible, and consultative leadership to the faculty, guiding the development and execution of business plans that drive excellence in research, education, knowledge exchange, and enterprise, while ensuring the achievement of established performance targets.
- Driving academic excellence, faculty development, and student success across all programs.
- Developing and implementing strategies to foster innovation, interdisciplinary collaboration, and community engagement.
- Overseeing academic programs, curricula, and assessment processes to maintain relevance, rigor, and accreditation compliance.
- Managing the faculty budget, resources, and operations to ensure long-term growth and sustainability.
- Engaging in fundraising, alumni relations, and partnerships to secure resources and support key initiatives.
- Promoting inclusiveness, diversity, and equity culture, ensuring all voices are valued.
- Representing the faculty within the university and to external stakeholders, advocating for its programs and initiatives.
- Liaise with industries/agencies/Gov Departments to secure student PWE placements.

What We Are Looking For

- **Qualifications:** A Doctoral degree in a discipline within the Faculty of Humanities from a recognized university.
- **Experience:** Minimum **15 years** in a similar leadership role with a distinguished academic or industry track record.
- **Skills & Attributes:**
 - Strong leadership, decision-making, and negotiation skills.
 - Demonstrated ability in strategic planning.
 - Effective written and verbal communication abilities.
 - Expertise in research techniques and policy formulation.
 - Proven capability in resource management and funding acquisition.
 - A commitment to fostering an engaged, inclusive, and dynamic academic environment.

Conditions of Service

Base Salary Range: Professor PGK95,366 - PGK116,558 per annum

Base DMA Range: PGK43,069 - PGK74,653 per annum

DMA = Domestic Market Allowance

(Level of appointment depends upon qualification and experience)

Application Procedure

Detailed application with curriculum vitae including certified copies of qualifications, names and addresses including email addresses, phone numbers of three (3) current referees including one from past/present employer, if any, should be sent to the address below:

**The Executive Director - Human Resources
PNG University of Technology
Private Mail Bag
Lae, 411
Papua New Guinea**

Applications must be compiled and sent as one PDF file to recruitment@pnguot.ac.pg, indicating their earliest availability for the appointment.

PLEASE NOTE

- Applications are open to nationals and non-citizens working **ONLY** in PNG.
- Deadline for all applications is **15th of April 2025**.
- Only shortlisted applications will be acknowledged.